

**Election : Time limit**

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No.SGBAU/1/121/A-1193/2017
Date : 5th July, 2017

To,

The Principals of all
Colleges affiliated to
Sant Gadge Baba Amravati University.

Subject : Elections of Three Heads of Departments from Colleges to Boards of Studies.

Reference : Mah.Gazette regarding eligibility conditions for being a member of any authority.

Sir/Madam,

1) The Maharashtra Public Universities Act,2016 (hereinafter referred as 'the Act') came into force from 1st March, 2017. The Govt. of Maharashtra, in the light of provisions made u/s 27 of the Act, has issued eligibility conditions for being elected, nominated or co-opted as a member of any authority of the university as mentioned under reference at above. Now, the process of election to university authorities is going to commence with the preparation of provisional electoral roll of persons, entitled to vote at an election to the authorities or bodies of the university.

2) As per the following provisions of section 40(2)(c) of the Act and the respective eligibility conditions mentioned at above, the Three Heads of Departments from affiliated colleges are to be elected from amongst collegiums of heads of departments of affiliated colleges, on the Boards of Studies.

Section 40(2)(c) : "THREE heads of departments from affiliated colleges and recognized institutions to be elected from amongst the collegiums of heads of departments of affiliated colleges and recognized institutions."

Eligibility conditions :- "Elected from Collegiums of Heads of Departments of Affiliated Colleges and Recognised Institutions –

- Shall possess Ph.D. Degree, unless he is a Principal appointed as a Principal before 13th October 2000,
- Shall have at least ten years teaching experience at undergraduate level in aggregate,
- Shall have undertaken university examination related work for at least five years in aggregate."

3) The **Direction No. 15, 16 and 17/2017** in respect of '**Constitution of faculties**', '**List of subjects comprised in each faculty**' and '**Assigning of various Boards of Studies to the faculty**' respectively are enclosed herewith for reference. (**Annexure-A, B and C** respectively)

4) The terms "**Head of Department**", "**College**", and "**Department**" are defined under para 3 of **Direction No. 18/2017** in respect of 'Procedure for election of Three Heads of Departments in affiliated Colleges on Board of Studies' is also enclosed herewith for reference. (**Annexure-D**)

5) **Annexure-E** (Page No.G-8398) annexed herewith is for **designating Heads of Departments** by you for inclusion of their names in the electoral roll for the elections to the Boards of Studies.

6) **Annexure-F** (Page No.G-8399) annexed herewith regarding declaration is **to be filled in by**

the teacher who is to be designated by you as Head of the Department for inclusion of his/her name in the electoral roll for elections to the Boards of Studies.

- 7) **Annexure-G** (Page No.G-8400) annexed herewith is for designating the teacher by you as Head of the Department if he/she is not senior most teacher in the department.
- 8) **Annexure-H** (Page No.G-8401) annexed herewith is for designating yourself as Head of the Department, if you are senior most teacher in the department.
- 9) **What is to be done by yourself ?**
- (a) Get Annexure-F, duly filled in, with reference to Annexure, annexed with Direction No. 17/2017, from the teachers to be designated by you as Head of the Department & submit them to the University.
- (b) Fill in Annexure-E, with reference to Annexure, annexed with Direction No. 17/2017, for designating Heads of Departments and submit it /them to the University.
- (c) Fill in Annexure-G, if necessary, with reference to Annexure, annexed with Direction No. 17/2017, and submit it/them to the University.
- (d) Fill in Annexure-H, if necessary, with reference to Annexure, annexed with Direction No. 17/2017, and submit it to the University.
- (e) Before submitting Annexures-E & F and Annexures-G & H, if necessary, to the University on or before **Thursday, the 20th July, 2017 before 5.00 p.m.**, please ensure that other members of the teaching staff in the concerned subject are informed about the name of designated Head of the Department. For this purpose, Annexure-E, and if necessary, Annexures-G & H prepared for their submission to the University **be circulated amongst the teachers of the concerned subject and the acknowledgment be obtained from them as an evidence that they have no objection to the name of the designated Head of the Department.**
- (f) **Annexures-E, F**, and if necessary, **Annexures-G & H** be sent to the undersigned through messenger only.

For all matters relating to elections, correspondence be made on the following address.

“Registrar & Returning Officer,
Sant Gadge Baba Amravati University,
Amravati-444 602(M.S.)”

Yours faithfully,



(Dr.Ajay P. Deshmukh)
Registrar & Returning Officer

Encls: Above mentioned Annexures
(Pg.Nos.G.-8381-8401)

Sant Gadge Baba Amravati University, Amravati**DIRECTION**

No. : 15/2017

Dated : 3/7/2017

**Subject : Constitution of faculties in the University as prescribed by
the Maharashtra Public Universities Act, 2016, Direction, 2017**

Whereas, "Maharashtra Public Universities Act, 2016" has been implemented for Non-Agricultural Universities in the State,

AND

Whereas, the Higher & Technical Education Department of Maharashtra has directed to implement the said Act with effect from 1st of March, 2017, vide its letter No. मसाविअ-२०१५/(३१९/१५)/विशि-४/भाग-२, dated 1.3.2017,

AND

Whereas, Sub-Section (2) of Section 34 of the Maharashtra Public Universities Act, 2016 has prescribed following four faculties in non-agricultural Universities,

1. Faculty of Science and Technology;
2. Faculty of Commerce and Management;
3. Faculty of Humanities;
4. Faculty of Inter-disciplinary Studies

AND

Whereas, total ten Faculties are in existence in the University as prescribed by the Original Statute – 18,

AND

Whereas, making Statute in this respect is time consuming process.

Now, therefore, I, Dr. Murlidhar G. Chandekar, Vice Chancellor of Sant Gadge Baba Amravati University, in exercise of powers conferred upon me under sub-section (8) of Section 12 of Maharashtra Public Universities Act, 2016, do hereby directs as under;

- i) This Direction may be called, "Constitution of faculties in the University as prescribed by the Maharashtra Public Universities Act, 2016, Direction, 2017."
- ii) This Direction shall come into force w.e.f. its issuance.
- iii) Hereinafter following four faculties comprising the respective subjects thereunder, shall be in existence in the University namely;
 1. Faculty of Science and Technology;
 2. Faculty of Commerce and Management;
 3. Faculty of Humanities;
 4. Faculty of Inter-disciplinary Studies
- iv) Hereinafter, the existing original Statute No. 18 shall stand repealed.

Date: 3/7/2017

Sd/-
(Dr. Murlidhar G. Chandekar)
Vice Chancellor

Sant Gadge Baba Amravati University, Amravati**DIRECTION**

No. 16/2017

Date : 3 /7/ 2017

Subject : List of Subjects comprised in each Faculty constituted by the provision of Maharashtra Public Universities Act, 2016, Direction, 2017.

Whereas, "Maharashtra Public Universities Act, 2016" has been implemented for Non-Agricultural Universities in the State,

AND

Whereas, the Higher & Technical Education Department of Maharashtra has been directed to implement the said Act with effect from 1st of March, 2017,

AND

Whereas, Sub-Section (2) of Section 34 of the Maharashtra Public Universities Act, 2016 has prescribed following four faculties in non-agricultural Universities,

- 1.Faculty of Science and Technology;
- 2.Faculty of Commerce and Management;
- 3.Faculty of Humanities;
- 4.Faculty of Inter-disciplinary Studies

AND

Whereas, Sub-section (1) of Section 40 of the Maharashtra Public Universities Act, 2016 provides that there shall be a Board of Studies for every subject or group of subjects as prescribed by the Statutes,

AND

Whereas, the Academic Council in its meeting held on 6.6.2017 vide item No. 39 has resolved to assign the subjects or group of subjects to the faculties reconstituted under the Maharashtra Public Universities Act, 2016, and approved the same on 1.7.2017 by Hon'ble Vice –Chancellor u/s 12(7) of M.P.U. Act, 2016 on behalf of Management Council,

AND

Whereas, the original Statute 19 in respect of "list of subjects comprised in each Faculty in the University" is in existence,

AND

Whereas, the list of subjects comprised in the faculties were modified by the Direction No. 26/2007 amending to Original Statute No. 19,

AND

Whereas, Statute No. 2 of 2007 amending original Statute – 19 is published in Part-I, on 6th September, 2007,

AND

Whereas, the subjects are required to be enlisted in the faculties reconstituted under the provision of Maharashtra Public Universities Act, 2016 respectively by making the Statute,

AND

whereas, making Statute in this respect is time consuming process,

Now therefore, I, Dr. Murlidhar G. Chandekar, Vice-Chancellor, Sant Gadge Baba Amravati University, in exercise of powers conferred upon me under Sub-section (8) of Section 12 of the Maharashtra Public Universities Act, 2016, directs as under;

- i) This Direction may be called "List of Subjects comprised in each Faculty constituted by the provision of Maharashtra Public Universities Act, 2016, Direction, 2017."

- ii) This Direction shall come into force w.e.f. the date of its issuance.
- iii) The list of subjects comprised in each faculty shall be prescribed in the 'Annexure', annexed with this Direction.
- iv) Hereinafter, the original Statute No.19 shall stand repealed.

Date: 3/7/2017

Sd/-
(Dr. Murlidhar G. Chandekar)
Vice Chancellor

(A) FACULTY OF SCIENCE AND TECHNOLOGY**a) Science Group:**

1. Mathematics
2. Physics
3. Chemistry
4. Geology
5. Botany
6. Zoology
7. Biochemistry
8. Statistics
9. Microbiology
10. English, Marathi, Hindi, Urdu, Gujrathi, Bengali, Oriya, Telugu, Kannada & Sanskrit
11. Applied Geology
12. Exploration Geochemistry
13. Hydrogeology
14. Applied Chemistry
15. Electronics (instrumentation)
16. Environmental Science
17. Seed Technology
18. Food Science
19. Biological Techniques & Specimen Preparation
20. Industrial Chemistry
21. Petrochemical Science
22. Instrumentation
23. Computer Application
24. Computer Maintenance
25. Biotechnology
26. Computer Science (Computer Software)
27. Electronics (Computer Hardware)
28. Mathematics & Statistics (Computational Techniques)
29. Computer Science
30. Industrial Fish & Fisheries"
31. Information Technology,
32. Geography
33. Industrial Microbiology,
34. Appiculture,
35. Fisheries,
36. Biodiversity
37. Bioinformatics
38. Forensic Science
39. Renewable Energy
40. Animation

b) Engineering & Technology Group:

- 1 Hydraulic Engineering
2. Geo-Tech. Engineering
3. Environmental Engineering
4. Construction Engineering
5. Transportation Engineering
6. Surveying & Geology
7. Applied Mechanics & Strength of Materials
8. Theory & Analysis of Structure
9. Design of Structure
- 10, Computer Method
11. Thermal Power Engineering
12. Fluid Power Engineering
13. Drawing and Design
14. General
15. Machine Design and Theroy of Machine
16. Metallurgy
17. Refrigeration and Air Conditioning
18. Production Engineering
19. Tool Engineering and Tool Design
20. Workshop Practice and Mechanical Technology
21. Industrial Engineering

22. Production Metallurgy
23. Electronics Devices & Circuits
24. Communication Electronics
25. Microprocessors
26. industrial & Power Electronics
27. Instrumentation
28. Computer Languages & Organisation
29. Computer Architecture
30. Computer Oriented Numerical, Statistical & Optimisation Method
31. Data File Structure & Management
32. Artificial intelligence
33. Computer Applications
34. Computer Hardware
35. Data Base Management Systems
36. Operating Systems
37. Business Data Processing,
38. Electrical Engineering & Technology
39. Electrical Machines & Machine Design
40. Power System Engineering
41. Control System
42. General Electrical Engineering
43. Electrical Networks
44. High Voltage Engineering
45. Applied Physics
46. Applied Mathematics
47. Applied Geology
48. Social Sciences
49. Economics
50. Chemistry & Environmental Chemistry
51. Communication Skills
52. History of Culture & Architecture
53. Architectural Design
54. Interior Design, Building Services & Byelaws
55. Textile Engineering
56. Spinning
57. Weaving
58. Textile Fiber
59. Manmade Fiber Technology
60. Chemical Engineering
61. Chemical Technology
62. Heat & Mass Transfer
63. Chemical Operation
64. Chemical Reaction
65. General Chemical Engineering
66. Polymer Technology
67. Chemical Reaction Engineering
68. Unit Operation
69. Unit Processes
70. Process Dynamics & Control
71. Industrial Waste Treatment
72. Food Technology
73. Pulp & Paper Technology
74. Oil & Paint Technology
75. Petrochemical Technology
76. Web Technology
77. Information Technology
78. Internet Technology
79. Data Base Management
80. Computer Applications
81. E-Commerce
82. Software Engineering”
83. Biomedical Engineering

c) Pharmaceutical Science

1. Basic Sciences (including Physics, Mathematics, Zoology & Botany)
2. Pharmaceutics
3. Pharmaceutical Engineering & Technology
4. Forensic Pharmacy

5. Pharmacognosy
6. Pharmacology
7. Anatomy and Physiology
8. General Chemistry (Organic, Inorganic & Physical Chemistry)
9. Pharmaceutical Chemistry (including Analytical Chemistry)
10. Medical Chemistry (including Analytical Chemistry)
11. Pharmaceutical Microbiology

d) Cosmetic Technology

(B) FACULTY OF COMMERCE AND MANAGEMENT

1. Accounts
2. Advanced Accountancy
3. Cost and Management Account
4. Cost Accounting
5. Applied Statistics
6. Management Accounting
7. Business Administration
8. Marketing Management
9. Corporation Finance
10. Organisation of Market
11. Economics of Development
12. Co-operation
13. Advanced Banking
14. Farm Management.
15. Home Economics
16. Community Development
17. Industrial Structure of India
18. Money Market & Foreign Exchange
19. Labour & Urban Problems
20. Economic planning
21. Rural Economics
22. Public Finance
23. Modern Industrial & Commercial Development of Great Powers
24. Economics System and Welfare State
25. International Trade
26. Insurance
27. Company Law & Administration
28. Taxation in India
29. Marathi
30. Hindi
31. English
32. Other Indian Languages including Sanskrit.
33. Advanced Financial Accounting Accounts of Holding Companies
34. Management Process
35. Human Factor in Management
36. Managerial Economics
37. Economics of Policy & Planning
38. Agricultural Development & Planning
39. Economics of Indian Industries
40. Economics of Labour
41. Co-operative Management
42. Indian Statistics
43. Public Enterprises in India.
44. Indian Banking & Finance
45. Principles of Economics
46. Business Communications
47. Principles of Business Management
48. Advanced Accounting & Auditing
49. The Company Management & Secretarial Practice
50. Business Planning & Policies
51. Agricultural Marketing
52. Advertising and Salesmanship
53. Insurance and allied Financial Services
54. Management of Cottage & Small. Scale Industries
55. Regulation of Trade Practices and Consumer Protection
56. Mathematics & Statistical Techniques
57. Business and Industrial Law

58. Interpreneurship
59. Transport Management
60. investment & Tax Planning
61. Computer Applications
62. Office Management
63. Financial Management
64. Principles of Management
65. Marketing & Sales Management
66. Industrial Relations Labour Legislation
67. Personnel Management
68. Principles & Practice of Management
69. Personnel Management & Industrial Relations
70. Production Management
71. Organisational Behaviour
72. Project Management
73. Marketing Planning & Control
74. Advertising & Sales Management
75. Consumer Behaviour & Marketing Research
76. Financial Planning and Policy
77. Cost Systems & Management Accounting
78. Investment Analysis & Financial Institutions
79. Labour Management Relations
80. Managerial Principles & Administrative Practices
81. Human Relations In Management
82. Wage Administration
83. Labour Legislation Policy
84. Taxation in India- Income Tax Law & Practice
85. Law and Practice Relation to Central Sales Tax Act
86. Law and Practice of Wealth Tax & Gift Tax
87. Elements of Commerce
88. Principles of Marketing
89. Marketing Research and Planning
90. Advertising Management
91. Marketing in Special Fields
92. Sales and Distribution Management Sales Tax Act.
93. Teaching & Evaluation Techniques
94. Current Trends and Issues in Higher Education
95. Industrial Structure of India
96. Money Markets & Foreign Exchange
97. Marketing Management/ Organisation of Market
98. Economic Planning
99. Advanced Insurance.
100. Tax Procedure & Practices
101. Computer Fundamentals and Operating Systems
102. Business Data Processing
103. Computer Management
104. Event Management

(C) FACULTY OF HUMANITIES

a) Arts Group:

1. English
2. Marathi
3. Hindi
4. Urdu
5. Sanskrit
6. Pali and Prakrit
7. Arabic
8. Persian
9. Other Foreign Languages
10. Other Modern Languages
11. Music
12. Linguistics
13. Translation Functional Hindi
14. Functional English.
15. Sound Recording

b) Social Sciences Group:

1. Economics
2. History

3. Political Science
4. Sociology
5. Public Administration & Local Self –Government
6. Philosophy
7. Psychology
8. Ancient Indian History Culture and Archaeology
9. Anthropology
10. Geography
11. Home-Economics
12. Rural Services
13. Dry-Land Agriculture.
14. Rural Handicraft
15. Dr.Babasaheb Ambedkar Thoughts
16. Rashtrasant Tukdoji Thoughts
17. Statistics

c) Law Group

- i) Constitutional Law and International Law
- ii) Civil Law
- iii) Criminal Law

(D) FACULTY OF INTER-DISCIPLINARY STUDIES

1. Education
2. Physical Education & Recreation
3. Yogashastra
4. Home Science
 - a) Languages (optional group to be choiced under the subject Home Science)
 - i) English, ii) Marathi, iii) Hindi, iv) Sanskrit, v) Urdu, vi) Other Indian Languages
 - b) Social Sciences subject (optional group to be choiced under the subject Home Science)
 - i) General Sociology, ii) Elementary Economics, iii) Elementary Statistics, iv) General Psychology, v) Geography, vi) Civics
 - c) Sciences (optional group to be choiced under the subject Home Science)
 - i) Physics, ii) Chemistry, iii) Biology, iv) Bio-Chemistry
 - d) Home Science (optional group to be choiced under the subject Home Science)
 - i) Home-Management, ii) Textile & Clothing, iii) Food and Nutrition, iv) Child Development & Family Relations, v) Home Science Education & Extension
 - e) Medical Group Comprising of subjects (optional group to be choiced under the subject Home Science)
 - i)Anatomy & Physiology, ii) Hygiene, Social & Preventive Medicine
 - f) Clinical Nitrition and Dietetics.
5. Vocational Studies
 - i) Farm Equipment and Machinery
 - ii) Photography & Videography
 - iii) Journalism & Media Management
 - iv) Travel & Tourism
 - v) Food Processing and Preservation
 - vi) Office Automation
 - vii) Software development
 - viii) Retail Management
 - ix) Vehicle Testing
6. Performing Arts (Supplementary English, Marathi, Hindi, Urdu, Sanskrit, Pali & Prakrit)
7. Fine Art
8. Social Work
9. Journalism and Mass Communication
10. Library and Information Science
11. Environmental Studies
12. Gender and Womens' Studies

Sant Gadge Baba Amravati University
(Extra Ordinary)
DIRECTION

No. 17/2017

Date : 3 / 7 /2017

Subject : Assigning of various Boards of Studies to the Faculties constituted under the provisions of Maharashtra Public Universities Act, 2016, Direction,2017.

Whereas, "Maharashtra Public Universities Act, 2016" has been implemented for Non-Agricultural Universities in the State,

AND

Whereas, the Higher & Technical Education Department of Maharashtra has been directed to implement the said Act with effect from 1 March, 2017,

AND

Whereas, Sub-Section (2) of Section 34 of the Maharashtra Public Universities Act, 2016 provides total four faculties in the University,

AND

Whereas, Sub-Section (1) of Section (40) of the Maharashtra Public Universities Act, 2016 provides that there shall be a Boards of Studies for every subject or group of subjects, as prescribed by the Statutes,

AND

Whereas, original Statute-23 in respect of "Boards of Studies" is in existence,

AND

Whereas, required amendments were made by the Direction No. 5/1994 in original Statute-23 related to the "Boards of Studies",

AND

Whereas, Maharashtra University of Health Sciences (Amendment) Act, 2000 has provided that the Pharmacy Colleges and Institutions shall, from the very inception of the Maharashtra University of Health Sciences Act, 1998, be treated as never to have been transferred or affiliated to the Maharashtra University of Health Sciences and for all purposes these Pharmacy Colleges and Institutions shall always be treated as having remained as a Colleges and Institutions affiliated to their respective Universities,

AND

Whereas, Board of Studies in the Faculty of Medicine (including Pharmaceutical Sciences, Dentistry and Homoeopathy) were treated as an Ad-hoc by the Maharashtra Government vide Govt. Circular No. मआवि/1099/प्र.क्र.26/99/(16/99)शिक्षण-३, दि.२६.२.२००२,

AND

Whereas, Board of Studies in the Faculty of Ayurvedic Medicine were treated as an Ad-hoc by the Maharashtra Government vide Govt. Circular No. मआवि/1099/प्र.क्र.26/99/(16/99)शिक्षण-३, दि.२६.२.२००२,

AND

Whereas, the original Statute-23 to be amended in the light of the decision taken by the Management Council in its meeting held on 8.3.2002 vide item No. 95,

AND

Whereas, required amendments were made by Direction No. 27 of 2007 in Original Statute- 23,

AND

Whereas, the Management Council in its meeting dated 16.5.2012, vide Item No. 151, approved to change the name of Faculty of Medicine (including Pharmaceutical Sciences, Dentistry and Homoeopathy) as 'Faculty of Pharmaceutical Sciences',

AND

Whereas, the Academic Council in its meeting held on 6.6.2017 vide item No. 39, has resolved to assign the subjects or group of subjects to the Faculties reconstituted under the Maharashtra Public Universities Act-2016, respectively, and approved the same on 1.7.2017 by Hon'ble Vice-Chancellor under section 12(7) of M.P.U. Act, 2016 on behalf of Management Council,

AND

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Whereas, the original Statute No. 18, 19 and 23 will change in the light of the provisions of Maharashtra Public Universities Act, 2016,

AND

Whereas, it is required to make the Statute in this respect in the light of provisions made under Sub-Section (2) of Section (34) and Sub-Section (1) of Section (40) of the Maharashtra Public Universities Act, 2016, as well as the original Statute -18 & 19 is repealed,

AND

Whereas, making Statute in this respect is time consuming process,

Now, therefore, I, Dr.Murlidhar G.Chandekar, Vice Chancellor of Sant Gadge Baba Amravati University, in exercise of powers conferred upon me under sub-section (8) of section 12 of the Maharashtra Public Universities Act., 2016, do hereby directs as under:

- (i) This Direction may be called, " Assignment of various Boards of Studies to the Faculties constituted under the provision of Maharashtra Public Universities Act, 2016, Direction,2017".
- (ii) This Direction shall come into force with effect from the date of its issuance.
- (iii) The assignment of Boards of Studies to the Faculties reconstituted under the Maharashtra Public Universities Act-2016 are prescribed herewith in "Annexure", which is annexed with this Direction.
- (iv) Hereinafter the original Statute-23 shall stands repealed.

Date : 3 / 7 /2017

Sd/-
(Dr.Murlidhar G.Chandekar)
Vice-Chancellor

(A) FACULTY OF SCIENCE AND TECHNOLOGY:**a) Science Group:**

1. Mathematics
2. Physics
3. Chemistry (including Applied Chemistry, Analytical Chemistry, Industrial Chemistry & Petrochemical Science)
4. Geology including Applied Geology, Exploration, Geochemistry and Hydrogeology
5. Botany (including Environmental Science & Seed Technology)
6. Zoology (including Biological Techniques & Specimen Preparation and Industrial Fish & Fisheries)
7. Biochemistry (including Microbiology & Food Science)
8. Statistics (including Mathematics & Statistics (Computational Techniques))
9. Computer Science (including Computer Application & Computer Science (Computer Software))
10. Electronics (including Instrumentation, Computer Maintenance & Electronics (Computer Hardware))
11. Biotechnology
12. Languages including English and Indian Languages.

b) Engineering & Technology Group :**1. Civil Engineering including (construction Technology comprising of the following subjects) :-**

- (i) Hydraulic Engineering.
- (ii) Geo-Tech. Engineering
- (iii) Environmental Engineering
- (iv) Construction Engineering
- (v) Transportation Engineering
- (vi) Surveying & Geology
- (vii) Applied Mechanics & Strength of Materials
- (viii) Theory & Analysis of Structure
- (ix) Design of Structure
- (x) Computer Method

2. Mechanical Engineering comprising of the following subjects:-

- (i) Thermal Power Engineering
- (ii) Fluid Power Engineering
- (iii) Drawing & Design
- (iv) General
- (v) Machine Design & Theory of Machine
- (vi) Metallurgy
- (vii) Refrigeration & Air Conditioning

3. Production Engineering comprising of the following subjects.

- (i) Production Engineering
- (ii) Tool Engineering & Tool Design
- (iii) Workshop Practice & Mechanical Technology
- (iv) Industrial Engineering
- (v) Production Metallurgy

4. Electronics, Industrial Electronics & Applied Electronics comprising of the following subjects:-

- (i) Electronics Devices & Circuits
- (ii) Communication Electronics
- (iii) Microprocessors
- (iv) Industrial & Power Electronics
- (v) Instrumentation

5. Computer Science & Engineering comprising of the following subjects.

- (i) Computer Languages & Organisation
- (ii) Computer Architecture
- (iii) Computer Oriented Numerical, Statistical & Optimisation Method
- (iv) Data File Structure & Management
- (v) Artificial Intelligence
- (vi) Computer Applications
- (vii) Computer Hardware
- (viii) Data Base Management Systems
- (ix) Operating Systems
- (x) Business Data Processing

6. Electrical Engineering including Electrical Power System comprising of the following subjects:-

- (i) Electrical Engineering & Technology.
- (ii) Electrical Machines & Machine Design
- (iii) Power System Engineering
- (iv) Control System
- (v) General Electrical Engineering
- (vi) Electrical Networks
- (vii) High Voltage Engineering

7. Humanities & Applied Sciences, General Engineering comprising of the following subjects:-

- (i) Applied Physics
- (ii) Applied Mathematics
- (iii) Applied Geology
- (iv) Social Sciences
- (v) Economics
- (vi) Chemistry & Environmental Chemistry
- (vii) Communication Skills

8. Architecture comprising of the following subjects:-

- (i) History of Culture & Architecture.
- (ii) Architectural Design
- (iii) Interior Design, Building Services & Byelaws

9. Textile Technology comprising of the following subjects:-

- (i) Textile Engineering
- (ii) Spinning
- (iii) Weaving
- (iv) Textile Fiber
- (v) Manmade Fiber Technology

10. Chemical and Polymer Technology comprising of the following subjects:-

- (i) Chemical Engineering
- (ii) Chemical Technology
- (iii) Heat & Mass Transfer
- (iv) Chemical Operation
- (v) Chemical Reaction
- (vi) General Chemical Engineering
- (vii) Polymer Technology
- (viii) Chemical Reaction Engineering
- (ix) Unit Operations
- (x) Unit Processes
- (xi) Process Dynamics & Control
- (xii) Industrial Waste Treatment
- (xiii) Food Technology
- (xiv) Pulp & Paper Technology
- (xv) Oil & Paint Technology
- (xvi) Petrochemical Technology

11. Information Technology comprising of the following subjects:-

- (i) Web Technology
- (ii) Information Technology
- (iii) Internet Technology
- (iv) Data Base Management
- (v) Computer Applications
- (vi) E-Commerce
- (vii) Software Engineering

c) Pharmaceutical Sciences Group

d) Cosmetic Technology Group

(B) FACULTY OF COMMERCE AND MANAGEMENT :

1. Accounts and Statistics

- (i) Accountancy
- (ii) Advanced Accountancy
- (iii) Mathematics and Statistical Techniques
- (iv) Advance Accounting & Auditing
- (v) Cost and Management Account
- (vi) Cost System & Management Accounting

- (vii) Cost Accounting
- (viii) Applied Statistics
- (ix) Management Accounting
- (x) Advanced Financial Accounting, Accounts of Holding Companies.

2. Business Management

- (i) Business Administration
- (ii) Marketing Management
- (iii) Corporation Finance
- (iv) Organisation of Markets
- (v) Management Process
- (vi) Human Factor in Management
- (vii) Managerial Economics
- (viii) Principles of Business Management
- (ix) Business Planning & Policies
- (x) Agricultural Marketing
- (xi) Management of Cottage & Small Scale Industries
- (xii) Transport Management
- (xiii) Office Management
- (xiv) Financial Management
- (xv) Principles of Management
- (xvi) Marketing & Sales Management
- (xvii) Personnel Management
- (xviii) Principles & Practice of Management
- (xix) Production Management
- (xx) Organisational Behaviour
- (xxi) Project Management
- (xxii) Marketing Planning & Control
- (xxiii) Advertising & Sales Management
- (xxiv) Consumer Behaviour & Marketing Research
- (xxv) Financial Planning & Policy
- (xxvi) Investment Analysis & Financial Institutions
- (xxvii) Human Relations in Management
- (xxviii) Principles of Marketing
- (xxix) Marketing Research & Planning
- (xxx) Advertising Management
- (xxxii) Marketing in Special Fields
- (xxxii) Sales & Distribution Management
- (xxxiii) Marketing Management/ Organisation of Market

3. Business Economics

- (i) Economics of Development
- (ii) Co-operation
- (iii) Advanced Banking
- (iv) Farm Management
- (v) Home Economics
- (vi) Community Development
- (vii) Industrial Structure of India
- (viii) Money Market and Exchange
- (ix) Labour and Urban Problems
- (x) Economic Planning
- (xi) Rural Economics
- (xii) Public Finance
- (xiii) Modern Industrial and Commercial Development of great powers
- (xiv) Economic System and Welfare State
- (xv) International Trade

- (xvi) Economic Policy and Planning
- (xvii) Agricultural Development and Planning Economics of Indian Industries
- (xviii) Economics of Labour
- (xix) Co-operative Management
- (xx) Indian Statistics
- (xxi) Principles of Economics
- (xxii) Wage Administration
- (xxiii) Money Markets & Foreign Exchange
- (xxiv) Economic Planning
- (xxv) Money Income International Trade and Public Finance
- (xxvi) Agricultural Financing

4. Commerce

- (i) Insurance
- (ii) Company Law Administration
- (iii) Taxation
- (iv) Public Enterprises in India
- (v) Indian Banking and Finance
- (vi) Business Communication
- (vii) The Company Management & Secretarial Practice
- (viii) Insurance and Allied Financial Services
- (ix) Regulation of Trade Practices and Consumer Protection
- (x) Business and Industrial Law
- (xi) Entrepreneurship
- (xii) Industrial Relations & Labour Legislation
- (xiii) Personnel Management & Industrial Relations
- (xiv) Labour Management Relations
- (xv) Managerial Principles and Administrative Practices
- (xvi) Labour Legislation & Policy
- (xvii) Law and Practice Relating to Central Sales Tax Act
- (xviii) Elements of Commerce
- (xix) Teaching & Evaluation Techniques
- (xx) Current Trends and Issues in Higher Education
- (xxi) Industrial Structure of India
- (xxii) Advanced Insurance
- (xxiii) Investment & Tax Planning
- (xxiv) Taxation in India- Income Tax Law & Practice
- (xxv) Law & Practice of Wealth Tax and Gift Tax
- (xxvi) Advertising & Salesmanship
- (xxvii) Computer Applications
- (xxviii) Tax Procedure & Practices
- (xxix) Computer Fundamentals and Operating System
- (xxx) Business Data Processing
- (xxxi) Computer Management

5. Languages comprising of :-

- (i) Marathi
- (ii) Hindi
- (iii) English
- (iv) Other Indian Languages including Urdu, Pali Prakrit, Supplementary English & Sanskrit

(C) FACULTY OF HUMANITIES :

a) Arts Group:

1. English (including Functional English)
2. Marathi

3. Hindi (including Translation Functional Hindi)
4. Urdu
5. Sanskrit
6. Pali and Prakrit
7. Persian and Arabic
8. Other Foreign Languages
9. Other Indian Languages
10. Music
11. Linguistics

b) Social Sciences Group:

1. History
2. Economics
3. Political Science
4. Sociology
5. Public Administration & Local Self –Government
6. Philosophy
7. Psychology
8. Ancient Indian History, Culture and Archaeology
9. Anthropology
10. Geography
11. Home Economics
12. Rural Services (including Dry-land Agriculture)

c) Law Group

(D) FACULTY OF INTER-DISCIPLINARY STUDIES :

1. Education
2. Physical Education & Recreation
3. Yogashastra
4. Home Science :- Comprising of the following Subjects:-
 - (i) Languages comprising of the following subjects:
 - a) English, b) Marathi, c) Hindi, d) Sanskrit, e) Urdu
 - (ii) Group of Social Sciences subjects
 - a) General Sociology, b) Elementary Economics, c) Elementary Statistics, d) General Psychology, e) Geography, f) Civics
 - (iii) Physics
 - (iv) Chemistry
 - (v) Biology
 - (vi) Biochemistry
 - (vii) Home management
 - (viii) Textile and Clothing
 - (ix) Food and Nutrition
 - (x) Child Development and Family Relations
 - (xi) Home Science Education and Extension.
 - (xii) Medical Group of subjects
 - a) Anatomy and Physiology
 - b) Hygiene and Social and Preventive Medicine.
 - (xiii) Clinical Nutrition and Dietetics.
5. Vocational Studies
6. Performing Arts
7. Fine Arts
8. Social Work comprising of subjects:-
 - a) English, b) Language, c) Social Work, d) Sociology, e) Psychology and f) Economics
9. Journalism and Mass Communication
10. Library and Information Science
11. Environmental Studies
12. Gender and Womens' Studies

Sant Gadge Baba Amravati University**(Extra-Ordinary)****Direction****No.18/2017****Date : 5.7.2017****Subject : Procedure for election of Three Heads of Departments in affiliated colleges on Board of Studies, Direction, 2017.**

Whereas, Maharashtra Public Universities Act, 2016 (hereinafter referred as the "Act") come into force w.e.f. 1st March, 2017;

AND

Whereas, the procedure regarding constitution of various authorities in the university needs to complete by an end of November, 2017;

AND

Whereas, elections of Three Heads of Departments on Board of Studies is one of the parts of the constitutions of various authorities;

AND

Whereas, the eligibility conditions for being elected as a member of the authority are specified by Higher and Technical Education Department, Mumbai in exercise of the powers conferred by the section 27 of the Act;

AND

Whereas, the definition regarding "Heads of the college department" is required to be prescribed by the Statute;

AND

Whereas, the original Statute- 18, 19 and 23 are repealed by Direction Nos. 15, 16 and 17/ 2017 respectively;

AND

Whereas, the procedure for elections of Six Heads of Departments in colleges on Board of Studies u/s 37(2)(b) of the Maharashtra Universities Act, 1994 prescribed by Statute No. 11 of 2000 is inconstance with the Maharashtra Public Universities Act, 2016. Hence, it is required to repeal and frame new Statute in the light of provisions made under the respective section;

AND

Whereas, it is not possible to make a Statute in near future as the Statute committee provided u/s 72 of the Act is not constituted;

AND

Whereas, making of Statute is a time consuming process.

Now, therefore, I Dr. Murlidhar G. Chandekar, Vice-Chancellor of the Sant Gadge Baba Amravati University in exercise of powers conferred upon me u/s 12(8) of the Maharashtra Public Universities Act, 2016, issues the following direction :-

1. This Direction may be called "The Procedure for election of Three Heads of Departments in affiliated colleges on Board of studies, Direction, 2017"
2. The Direction shall come into force with effect from the date of its issuance.
3. In this Direction, unless the context otherwise requires;
 - (a) "Head of Department" means the senior most teacher in the department of affiliated college designated as such by the Principal.

Provided firstly that, if the Principal wants to designate any teacher other than the senior most teacher, he may do so after recording reasons in writing and with the approval of the Management Council.

Provided Secondly that, no person shall be designated as the Head of the Department of more than one subject.

Provided thirdly that, the Principal may designate himself as Head of the Department if he is a senior most teacher in the department.

- (b) "College" means a affiliated college as specified under section 2(3) by the Maharashtra Public Universities Act, 2016 for the subject/s and the courses of study approved for affiliation and which has sent candidates for the Final Examination of the first degree in the Faculty.
- (c) "Department" means a department teaching a particular subject or a group of subjects in a college which comprised in a Board assigned to the Faculty.
4. The eligibility conditions for being elected as a member under the category 'Three Heads of Departments' elected from collegiums of Heads of Departments of affiliated colleges and recognised institutions -
- (a) shall possess Ph.D. degree, unless he is a Principal appointed as a Principal before 13th October, 2000,
- (b) shall have at least ten years teaching experience at undergraduate level in aggregate,
- (c) shall have undertaken university examination related work for at least five years in aggregate.
5. There shall be separate ballot for each Board of Studies.
6. On a request made in this behalf by a letter and/or public notification, the Principal shall furnish to the Registrar within such time as may be specified in the request, the list of names of Heads of Departments eligible to vote in the election under section 40(2)(c) of the Act, giving such particulars as the Registrar may specify, with subject and faculty in which he is appointed and enrolled as an elector.
7. On receipt of this information, the Registrar shall prepare separate electoral roll for the Boards named in Annexure annexed with Direction No. 17/2017 dt. 3.7.2017
8. The Registrar shall publish the provisional electoral rolls as specified in Uniform Statute No. 1 of 2017.
9. Hereinafter, the Statue No. 11 of 2000 shall stand repealed.

Date: 4.7.2017

Sd/-
(Dr.Murlidhar G. Chancekar)
Vice-Chancellor

* * * * *

(To be used for the purpose of Elections to the Boards of Studies in each Faculty in the University)

Name of the College : _____

College Code No. : _____

Designated 'Heads of the Departments' for inclusion of their names in the electoral roll for the elections u/s 40(2)(c) of the Maharashtra Public Universities Act, 2016 alongwith respective eligibility conditions to the Boards of Studies concerned.

Name of the Faculty :- _____

TABLE

Sr. No	Name of the Board	Name of H.O.D.(Surname first in block letters)	Teaching Experience at under graduate level
1	2	3	4

CERTIFICATE

Certified that,

- i) 'Heads of the Departments' designated by me as mentioned in column No.3 of the above table from the department in the college teaching a subject or group of subjects comprised in the Board as mentioned in Column No.2 of the said table assigned to the faculty mentioned at above are **Senior Most and full time approved teachers** having teaching experience as mentioned against their names in column No.4 of the said table.(Pl. enclosed a copy of letter No....., dt..... granting approval by the University)
- ii) persons designated as 'Heads of the Departments' mentioned under column No.3 of the above table **are not having any disqualification**, as provided under section 64 of the Maharashtra Public Universities Act, 2016, for being a member of the authorities of the university.
- iii) candidates in the subject or group of subjects comprising in the respective Board of Studies in the above mentioned faculty have been sent for the **final examination of the first degree in the faculty**.
- iv) persons whose names are mentioned under column No.3 of the above table and are designated by me as Heads of the Departments **are not designated as Head of the Department for any other subject or group of subjects**.

I, hereby, declare that the information provided under columns of the above table is verified by me from the office record and found correct.

Encls: As above.

Signature of the Principal

Seal of the College

Place :

Date :

(Note : This Annexure shall not be applicable for the teacher who is not senior most in the department and the Principal of the college if he/she is the senior most teacher in the department.) (47)

DECLARATION

(To be filled individually by the teacher who is to be designated by the Principal as Head of the Department for inclusion of his/her name in the Electoral Roll for election to the Board of Studies.)

I, the undersigned, furnish the following information :

- 1) Full Name in BLOCK letters :
(Surname First)
- 2) Qualifications :
- 3) Date of first appointment in :
senior college
- 4) Appointment as teacher in the : Board of Studies in _____
subject or group of subjects Faculty _____
comprising in the Board
- 5) Date of present appointment :
- 6) Whether full time approved ? : Yes / No
- 7) Whether possess Ph.D.Degree : Yes/No
- 8) Date of appointment as HOD :

9) Details of service record in the college :

Sr, No	Name of the college	Date of joining	Total teaching experience			Total experience as a HOD
			Year/s	Month/s	Day/s	
1	2	3	4			5

10) I am not having any disqualification, as mentioned under Section 64 of the Maharashtra Public Universities Act, 2016, for being a member of the authorities of the university.

I hereby declare that, above mentioned information is true.

Place :

Signature of Teacher

Date :

CERTIFICATE

I, Shri/Smt/Dr. (Principal) _____
(College) _____ hereby certify that the
information provided by the above named teacher in his/her declaration at above has been verified by me from
the office record and found correct.

Place :

Signature of the Principal

Date :

(48)

Seal of the College

**DESIGNATING THE TEACHER BY THE PRINCIPAL AS HEAD OF THE DEPARTMENT
WHO IS NOT SENIOR MOST TEACHER IN THE DEPARTMENT**

(Please refer first proviso of Clause (a) of Para 3 of Direction No.18 of 2017)

I, (Principal) _____
(College) _____ want to designate
Prof./Shri/Smt./Dr. _____, subject to the approval of
the Management Council, (in place of Prof./Shri/Smt./Dr. _____) **who
is not a senior most teacher** in the subject / group of subjects comprising in the Board of Studies in
_____ under the Faculty of _____ having teaching experience
in the College for ____ year/s, ____ month/s, & ____ day/s for the reasons mentioned below :

1)

2)

3)

4)

5)

Place:

Date :

Signature of the Principal with Seal

(*Note* : To be filled separately for each Board of Studies in the Faculty of the University)

DESIGNATION OF THE PRINCIPAL HIMSELF/HERSELF AS HEAD OF THE DEPARTMENT IF HE/SHE IS SENIOR MOST TEACHER IN THE DEPARTMENT.

(Please refer third proviso of clause (a) of para 3 of Direction No.18/2017)

I, (Principal) _____ (College)
_____ want to designate myself as Head of the
Department in the subject / group of subjects comprising in the Board of Studies in _____ under
the Faculty _____ as I am Senior most teacher in the Department having teaching
experience for _____ years, _____ month/s & _____ day/s.

Place:
Date :

Signature of the Principal with Seal